

**Friends of Shabbona Lake State Park
Officers and Directors Meeting
March 3, 2015, 7:00 P.M.
Resource Bank Schoolhouse**

President Spencer Meyers opened the meeting. Everyone introduced themselves.

In attendance: Spencer Meyers, Rich McElligott, Kerry Novak, Denny Sands, Molly Haseman, Clint Sands, Frankie Benson, Jan Knudsen and Kathy Sands.

Absent: Tim Tausch

There was discussion about sending information to as many people as we can. Clint Sands explained using the Cloud so officers and directors could access by-laws, etc., using Google Drive.com. Clint will set this up. Clint will use the Shabbona Lake website and Facebook to provide information to the public. PayPal and Vertical Response (free for not-for -profits) were discussed.

The Application was discussed and Clint will make the corrections. The non -member donation, adding interest/committees groups to the back of the Application and whether a parental signature for under age 18 memberships is needed, were discussed. Clint will add the groups to the back of the Application form.

Spencer Meyers spoke about a display for the Applications. They will be put in the bait shop, The Camp Store, the park office and other locations.

In order to get our 501c3 and insurance, the By-Laws need to be approved.

The By-Laws were examined starting with Article 1 through Other Provisions. Each was read by Spencer. The changes that were made are:

Article 1 – Name: The name of the not-for-profit Corporation shall be “Friends of Shabbona Lake State Park”. *Hereafter referred to, as the Corporation or Organization.*

Article 3 – Purpose: The purpose of this not-for-profit corporation is to support and enhance educational and recreational opportunities contributing to the preservation, conservation and the use of the natural resources at Shabbona Lake State Park *and its satellite facilities.* Supporting activities include collecting funds to be used for Shabbona Lake State Park *and its satellite facilities programs and projects.*

Article 6 – Meetings: The annual Membership meeting shall be held *in April* at a date, time, and place to be designated by the Board of Directors, with notice to each member at least 10 days prior to the meeting. Special Membership meetings

may be called by the President, *or* shall be called upon written request of one-fifth of the Corporation members or a majority of the Board of Directors. The President, with Board's consent, shall designate the date, time and place of any Special Membership meetings, Twenty per cent (20%) of the members shall constitute a quorum for the annual Membership meeting.

Article 7 – Officers: The officers of the Corporation shall serve on the Board of Directors; and, shall be a President, Vice-President, Treasurer, Secretary and *Marketing*. By Board action, further offices may be created and filled. Each officer of the Corporation shall be appointed annually by the Board of Directors at the first meeting of the Board following the annual Membership meeting.

The Secretary shall be the official custodian of the corporate records and of the Seal of the Corporation; shall keep a record of the proceedings of meetings of the Corporation and Board of Directors; shall handle and report correspondence; *and* shall keep the membership roll.

The Marketing Officer shall be assigned all traditional marketing; social media marketing and shall send meeting notices.

Article 8 – Directors: *There was a discussion about two year terms because we were all elected at the same time, for the first time, of the Corporation. It was decided by the Board, that *Tim Taush and Duane Landmeier would serve one year terms*. This would make it possible to comply with the By-Laws in Article 8 – Directors: that Directors shall be elected to two-year terms at the annual Membership meeting, staggering 2 Directors every other year.

An employee of Shabbona Lake State Park shall be *appointed by the IDNR* to attend all meetings of the Corporation and shall be an ex-officio member of the Board of Directors.

Article 9 – Board of Directors: Meeting of the Board of Directors shall be held *in February, May, August and November*, unless otherwise provided by Board action, and shall be open to all members of the Corporation.

Article 11 – Bylaws: The Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by a majority vote of the Board of Directors; *or*, by a majority vote of the members at the annual Membership meeting.

It was agreed by the board that the section listed as “Other provisions” was not needed in the By-Laws.

Duane Landmeier made a motion to change the By-Laws as discussed tonight. Jan Knudsen seconded the motion. The motion passed unanimously.

Denny Sands explained the financial flow will flow through Molly Haseman in the park office. There is one signature line. The President can write checks.

Frankie Benson made a motion for Denny to file for the EIN, the Articles of Incorporation, and with the Illinois Attorney General as soon as possible. Spencer Meyers seconded. The motion passed unanimously.

Rich McElligott made a motion was to have a roll call vote for the expenditure of the cost of the above filings. Clint Sands seconded the motion. The motion passed unanimously.

Denny Sands spoke about his discussion with the Mayor of Kirkland. The Mayor stated that we will get members from there with the satellite facilities located there.

Spencer Meyers spoke about having to have insurance for Officers and Directors. Duane Landmeier will look into his organization, Muskie Inc.'s insurance and what they have. Spencer will check with someone from Crum Halsted. Resource Bank insurance information showed that it would be about \$450.00 a year for Officers and Directors.

If an organization has 4 or more fundraisers a year, it would need to have an insurance policy. If you have 1 – 3 fundraisers a year, it would be a Special Events Policy.

The Park has waivers we need to use as well as the insurance.

Duane Landmeier asked about lights at the boat launch area. Kerry would like to go away from yellow lights to LED with solar. Spencer volunteered to have someone who is qualified, he knows, to fix this problem. Kerry agreed to have the light problem repaired by Spencer's volunteer upon their notice to his office.

Kerry Novak discussed general maintenance and said there is only 1 swing left at the damn area playground. He also mentioned it would be nice to have flowers put around the park signs. Spencer said these are the kinds of things that can be done right away. Kerry said he will have summer help (3 people until July 1, when he will lose 1).

Spencer Meyers thanked everyone for their time and all that was accomplished at the meeting.

The Meeting closed at 9:30 P.M.

Respectfully Submitted,

Kathy Sands
Secretary